

29/05/2020



Sydenham Primary School

Communities Directorate

Ian Budd,
Assistant Director of Education Services

Saltisford Office Park
Ansell Way
Warwick
CV34 4UL

Tel: (01926) 742413
ianbudd@warwickshire.gov.uk
www.warwickshire.gov.uk

Dear Mrs. Juliette Westwood

Review of school risk assessment

Thank you for submitting your school's risk assessment to the local authority. I can confirm that we consider that the risk assessment is fit for purpose in that it meets Warwickshire County Council's (WCC) requirements and the Department for Education's (DfE) expectations. The considerations are appropriate to mitigate risk, reducing this to an acceptable level.

You should ensure that all staff abide by the risk assessment at all times, keep it under daily review and amend as appropriate, seeking further guidance for any substantial changes.

Headteachers are best placed to have knowledge of their individual settings. WCC is not in a position to comment on any risks that may be particular to that environment such as in terms of layout or issues with individual pupils or members of staff. As such, WCC cannot be held responsible for the consequences of any failure to mention pertinent information concerning individual settings which may have led to a different outcome to the risk assessment process. WCC strongly recommend that risk assessments are formally approved by Governing Bodies, who will be in a stronger position to consider individual circumstances.

May I take this opportunity to thank you for your hard work and commitment to the safety and wellbeing of children and young people in your school. I wish you well with your plans to welcome more children back into school. Our officers are happy to help if you need further assistance. Please email the Corona Virus Helpline if you need additional guidance.

Yours sincerely

A handwritten signature in black ink that reads 'Ian Budd'.

Ian Budd
Assistant Director of Education Services

*Working for
Warwickshire*